

## 6. Physical Restoration Assistance (PRA)

This service provides Physical Restoration Assistance to indigent persons with disabilities who are in need of assistive devices (i.e. wheelchair, crutches, hearing aide, cane or artificial leg, etc.) to restore his/her normal functioning. The amount to be avail is a maximum of Five Thousand pesos (P5, 000.00) upon the assessment of the social Worker or assigned staff.

<b>Office or Division:</b>	PSWDO-Crisis Intervention Unit (CIU)			
<b>Classification:</b>	Simple			
<b>Type of Transaction:</b>	G2C- Government to Client			
<b>Who may avail:</b>	All residents of Davao del Norte			
<b>CHECKLIST OF REQUIREMENTS</b>		<b>WHERE TO SECURE</b>		
-General Intake Form (1 original and 1photocopy)		-PSWDO-CIU		
-Barangay Certificate of Indigency (1 original and 1photocopy)		-Barangay where client resides		
-Medical Certificate (1 original and 1photocopy)		-Any Public hospitals		
-Price Quotation (1 original and 1photocopy)		-Pharmacy or any medical suppliers		
-Whole body picture of client (1 original and 1photocopy)		- Client himself/herself		
-Valid ID of claimant with Davao del Norte address (1 original and 1photocopy)		- Client himself/herself		
<b>CLIENT STEPS</b>	<b>AGENCY ACTION</b>	<b>FEES TO BE PAID</b>	<b>PROCESSING TIME</b>	<b>PERSON RESPONSIBLE</b>
1. QR code scanning and get priority number	Call priority number and advise client where to proceed	None	30 seconds	<i>Administrative Aide /// PSWDO</i>

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2. Proceed to next step for interview and submit the required documents/ requirements	<p>Conduct interview and review all documents/re requirements presented by the client</p> <p>If client is eligible for the assistance, process the documents and advise client on the next step</p>	None	7 minutes	<i>Social Welfare Officer I</i> PSWDO
3. Proceed to Section Head	<p>Review the documents and affix signature.</p> <p>Instruct client on the next step</p>	None	1 minute	<i>Social Welfare Officer III</i> PSWDO
4. Proceed to P.G. Department Head for recommending approval  Proceed to Provincial budget Office for the next step	<p>Review documents and recommend.</p>	None	1 minute	<i>P.G. Department Head</i> PSWDO
<b>TOTAL:</b>			<b>9 minutes and 30 seconds</b>	