

7. Burial Assistance for Veterans

This service provides burial benefit claims to bereaved family of the World War II Veterans, who manifested their patriotism and valor to fight and protect the Filipino people during World War II for the cause of freedom and democracy and for the maintenance of peace and order in keeping with the goals of the government and the aspirations of the people. They will receive burial assistance in the amount Ten Thousand Pesos (P10, 000.00) in the form of check.

Office or Division:	PSWDO-Crisis Intervention Unit (CIU)	
Classification:	Simple	
Type of Transaction:	G2C- Government to Client	
Who may avail:	All residents of Davao del Norte	
	CHECKLIST OF REQUIREMENTS	WHERE TO SECURE
	-General Intake Form (1 original and 1 photocopy)	- PSWDO- CIU
	-Barangay Certificate of Indigency (1 original and 1 photocopy)	-Barangay where client resides
	-Death Certificate (1 original and 1 photocopy)	-Local Civil Registrar (LCR)
	-Certification from the Veterans Post Commander-indicating membership of PVAO (1 original and 1 photocopy)	-Veterans Post Commander
	-Application of Old Age Pension issued by the Phil. Veterans Affairs (1 original and 1 photocopy)	-Philippines Veterans Affairs
	-Marriage Contract of deceased and partner (1 original and 1 photocopy)	- Local Civil Registrar (LCR)
	-Birth Certificate of authorized claimant (1 original and 1 photocopy)	- Local Civil Registrar (LCR)
	-Special Power of Attorney (1 original and 1 photocopy)	-Public Attorneys' Office/ Department of Justice (PAO/DOJ)
	-Valid ID of claimant with Davao del Norte address (1 original and 1 photocopy)	-Client himself/herself and or Punong Barangay

CLIENT STEPS	AGENCY ACTION	FEEES TO BE PAID	PROCESSING TIME
1. QR code scanning and get priority number	Call priority number and advise client where to proceed	None	30 seconds
2. Proceed to next step for interview and submit the required documents/ requirements	Conduct interview and review all documents/requirements presented by the client If client is eligible for the assistance, process the documents and advise client on the next step	None	7 minutes
3. Proceed to Section Head	Review the documents and affix signature. Instruct client on the next step	None	1 minute
4. Proceed to P.G. Department Head for recommending approval Proceed to Provincial budget Office for the next step	Review documents and recommend.	None	1 minute
TOTAL:			9 minutes and 30 seconds