

11. Provision of Marketing Directory

Marketing Directory is a client's access to buyers and sellers of agriculture and fishery products, inputs, post-harvest service provider and other marketing services in the province of Davao del Norte. This aims to facilitate linkages among agricultural stakeholders.

Office or Division:	Provincial Agriculturist's Office – Agribusiness Marketing Assistance and Institutional Development Division			
Classification:	Simple			
Type of Transaction:	G2C			
Who may avail:	All			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
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CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Approach the Public Assistance Desk and sign the logbook	Refer client to PG Head/Assistant PG Head		2 minutes	<i>Admin Aide VI: ATSD</i>
2. Discuss the purpose of the visit	Calls the attention of the assigned personnel.		2 minutes	<i>PH Head / Assistant PG Head ATSD</i>
3. Approach assigned personnel.	Gather client's basic data. Provide client with list of contacts.		5-10 minutes	<i>AT/ Agri I, II, Sr. Agriculturist AMAIDD</i>
TOTAL:		-	9-14 minutes	