

16. Availment of Fingerlings

Fingerlings dispersal activity is one of the priority programs of both national and provincial local government of Davao del Norte which aims to help the farmers and fisherfolks in producing fishes toward food security and fish sufficiency.

Office or Division:		Provincial Agriculturist's Office – Fishery Resources Management Division		
Classification:		Simple		
Type of Transaction:		G2C		
Who may avail:		All		
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
1. Order Slip (1 original)		Nursery In charge		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Approach the Public Assistance Desk and sign the logbook	Refers the client to Fisheries Resource Management Division/ Focal		2 minutes	<i>Admin Aide VI: ATSD</i>
2. Approach Laboratory Technician / In charge	Interview and gather clients profile and inquiry. If requested fingerlings is not available, advise client on the schedule of availability		5 minutes	<i>Fisheries In charge FRMD</i>
3. Fill up logbook	Instruct client to proceed to respective City / Municipal Agriculturist's Office to be included in the pre-master list. If a validation is necessary, discuss schedule for site visit Encode clients profile for master listing and endorsement to BFAR XI		10 minutes	<i>Fisheries In charge FRMD</i>
TOTAL:		-	17 minutes	

* depends on the quantity of product for release