

## 17. Availment of Radiology Services

Radiology services for Outpatient and Admitted that need medical attention/ intervention for check-up (X-ray, ECG)

<b>Office or Division:</b>	Radiology Department Services			
<b>Classification:</b>	Complex			
<b>Type of Transaction:</b>	Government to Client (G2C)			
<b>Who may avail:</b>	All			
<b>CHECKLIST OF REQUIREMENTS</b>		<b>WHERE TO SECURE</b>		
1. Duly filled out Radiologic examinations request form (1 original copy)		1. Requesting physician; emergency room/outpatient department; ob/gen/pedia ward		
2. Approved Radiologic/ECG request (1 original copy)		2. OPD section clerk		
3. Duly filled out health referral (if there is any) (1 original copy)		3. Health center		
<b>CLIENT STEPS</b>	<b>AGENCY ACTION</b>	<b>FEES TO BE PAID</b>	<b>PROCESSING TIME</b>	<b>PERSON RESPONSIBLE</b>
1. Patient personal appearance and bring duly filled up x-ray request sign by the doctor	1.1. Receive radiologic examination request;  1.2. Verify patient/watcher request;  1.3. Refer patient/watcher to the Medical Social Worker for discount/ Cashier (if applicable).	None	3 minutes	<i>Radiologic Technologist</i> PEEDO-DDN Hospital Radiology Department
2. Wait for the instruction of the Radiologic Technologist	2.1. Verify the signature of the Medical Social Worker/Official Receipt;	Fees depend on the examinations	5 minutes	<i>Radiologic Technologist</i> PEEDO-DDN Hospital Radiology Department

	2.2. Issuance of Official Receipt for the reading fee of the Radiologist (X-ray & Ultrasound)	requeste d		
3. Submit for actual radiologic procedure at the x-ray room and receive instructions	3.1. Interview/ verify the patient/watch er of the identity of the patient to be examined and what procedures requested;  3.2. Perform Radiologic procedures requested.	None	5 minutes (x-ray & ECG)  30 minutes (ultrasound)	<i>Radiologic Technologist</i> PEEDO-DDN Hospital Radiology Department
4. Wait for the result of the procedures requested and if x-ray result wait for at least 1 day and for ECG at least 1 hour	4.1. Generate radiologic results;  4.2. Record result in the computer;  4.3. Second copy is kept for documentatio n.  4.4. Results are submitted to medical specialist for reading and interpretation	Professio nal Fees for reading and interpreta tion X-ray: 50.00  ECG: 50.0  Ultrasoun d: 30% for total cost	10 minutes	<i>Radiologic Technologist</i> PEEDO-DDN Hospital Radiology Department

<p>5. Receive result after 1 day</p>	<p>5.1. Present the official receipt issued by the Radiology department (x-ray and ultrasound)</p> <p>5.2. Present official receipt issued by the cashier – for ECG (if there is any)</p> <p>5.3. Give further instructions</p>		<p>5 minutes</p>	<p><i>Radiologic Technologist</i> PEEDO-DDN Hospital Radiology Department</p>
<p><b>TOTAL:</b></p>		<p><b>P 150.00 to P 200.00 for Doctor's professional fee. Services are free charged to Malasakit Center</b></p>	<p><b>30 to 40 minutes</b></p>	