

**Republic of the Philippines**  
**Province of Davao del Norte**  
 Government Center, Mankilam, Tagum City

**PURCHASE ORDER**

Supplier : <u>DMI ENTERPRISES</u>	P.O. No. : <u>2020072415</u>
PhilGEPS Registration No. : <u>2013-100140</u>	Date : <u>July 13, 2020</u>
Address : <u>FERIDO AREA, PRK. PAG-IBIG, MANKILAM, TAGUM CITY</u>	Mode of Procurement : <u>Shopping</u>
Tel / Fax #: <u>(084) 218-9208/ 0930-189-3242</u>	P.R. No. : <u>20010705</u>
Registration Certificate : <u>SEC</u>	

Req. Off.: Provincial General Services Office

**Gentlemen: Please furnish this office the following articles subject to terms and conditions contained herein:**

Place of Delivery: <u>PGSO WAREHOUSE</u>	Delivery Term: <u>10 Calendar Day/s</u>
Date of Delivery: <u>08-14-2020</u>	Payment Term: <u>ON ACCOUNT</u>

Item No.	Quantity/Unit	Description	Unit Cost	Amount
OFFICE SUPPLIES				
26	50 RM	PAPER BOOK (LONG) 70GSM, HIGH WHITE	206.00	10,300.00
47	1 TUBE	CHAMOIS, CAR	89.75	89.75

The award is based on Abstract No. 0720202278  
 dated July 06, 2020 under Quotation No. C20203458  
 opened on July 02, 2020

Green Procurement Terms and Conditions for MULTICOPY PAPER

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. Wrapping by rean should be made of at least 50% biodegradable material, no 100% single-use plastic wrapping. For bulk orders, carton box shall be used for packing.

OFFICE SUPPLIES EXPENSE, PEO- ADMIN.

10,389.75

GRAND TOTAL :P

10,389.75

Grand Total Amount in Words :

*TEN THOUSAND THREE HUNDRED EIGHTY NINE and 75/100*

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that NOTICE TO DELIVER shall be served to the PLACE OF DELIVERY stated herein three(3) days before the actual delivery of the item/s covered by this Purchase Order.

Conforme:

Very truly yours,

JESSAN GRACE ROYO  
 (Signature over printed name)

By the Authority of the Governor:

EDWIN I. JUBAHIB  
 Governor

08-14-2020  
 (Date)

LOURDES M. CONCHA  
 Administrative Officer V

NOTE : This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.