

**Republic of the Philippines**  
**Province of Davao del Norte**  
 Government Center, Mankilam, Tagum City  
**PURCHASE ORDER**

Supplier : <u>PRINCE EDUCATIONAL SUPPLY</u>  PhilGEPS Registration No. : <u>2008-47665</u> Address : <u>132 BOLTON ST. BRGY. 35-D POBLACION</u> <u>DISTRICT, DAVAO CITY</u> Tel / Fax #: <u>(082) 226-3617/ 0907-423-8783</u> Registration Certificate : <u>DTI</u>	P.O. No. : <u>2020093402</u>  Date : <u>September 08, 2020</u>  Mode of Procurement : <u>Shopping</u>  P.R. No. : <u>20084872</u>
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Req. Off.: PGO - Prov'l Rehabilitaiton Center

**Gentlemen:** Please furnish this office the following articles subject to terms and conditions contained herein:

Place of Delivery <u>PGSO Warehouse</u> Date of Delivery: _____	Delivery Term: <u>15 Working Day/s</u> Payment Term : <u>ON ACCOUNT</u>
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Item No.	Quantity/Unit	Description	Unit Cost	Amount
1	6 PCS	INK L-360 BK 664 - epson	295.00	1,770.00
2	6 PCS	INK L-360 C 664 - epson	335.00	2,010.00
3	6 PCS	INK L-360 M 664 - epson	335.00	2,010.00
4	6 PCS	INK L-360 Y 664 - epson	335.00	2,010.00
5	5 PCS	GLUE ALL PURPOSE WITH APPLICATOR - 130grams	24.50	122.50
6	6 GAL	ALCOHOL 70% ISOPROPHYL	650.00	3,900.00
7	4 PCS	TONER MP2014AD PHOTOCOPIER	4,450.00	17,800.00
8	8 PCS	RULER 12"	4.50	36.00
9	5 PCS	STAPLE WIRE #35	27.50	137.50
10	15 PCS	FOLDER, GREEN LONG EXPANDED	11.50	172.50
11	50 PCS	BALLPEN BLACK - gt	4.25	212.50
12	2 PCS	PUNCHER HEAVY DUTY W/ 2 HOLES GUIDE	135.00	270.00
13	15 PCS	BOOK RECORD#85, 500 PAGES - veco	398.50	5,977.50
14	25 PCS	ENVELOPE BROWN LONG HEAVY DUTY - tagboard	14.00	350.00

SEP 29 2020

*PURCHASE OF OFFICE SUPPLIES FOR THE USE OF PADO-PRC*

SUB TOTAL :P **36,778.50**

Grand Total Amount in Words :

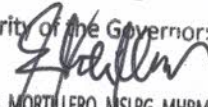
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that NOTICE TO DELIVER shall be served to the PLACE OF DELIVERY stated herein three(3) days before the actual delivery of the item/s covered by this Purchase Order.

Conforme:

LEO G. MENTIZA  
 (Signature over printed name)  
10/08/20  
 (Date)

Very truly yours,

By the Authority of the Governor:  
  
**GALE GUADALUPE G. MORTILLERO, MSLRG, MHRM**  
 Assistant Provincial Administrator (Administration)

**EDWIN I. JUBAHIB**  
 Governor

**NOTE :** This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

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Item No.	Quantity/Unit	Description	Unit Cost	Amount
15	35 REAMS	BOOK PAPER SUB 24 LONG	248.00	8,680.00
16	10 REAMS	BOOK PAPER SUB 24 SHORT	210.00	2,100.00
17	3 BOX	CHALK WHITE	59.50	178.50
18	10 PAD	YELLOW PAPER	21.75	217.50
19	10 BOT	STAMP PAD INK BLACK W/ APPLICATOR - joy/hbw	13.75	137.50
20	10 PCS	STORAGE BOX (QUICK BOX) 12X10X15	128.50	1,285.00
21	10 PCS	MASKING TAPE 1 INCH - murato	20.00	200.00
22	10 PCS	INK CARTRIDGE 810 BLACK - canon	895.00	8,950.00
23	10 PCS	INK CARTRIDGE 811 COLORED - canon	1,195.00	11,950.00
24	2 BOX	PHOTO PAPER GLOSSY GP 501/100 - 100's a4	400.00	800.00
25	5 PAD	STICKER PAPER A4 10'S	37.50	187.50
26	5 PAD	STICKY NOTE 2X3 - hbw	13.50	67.50
27	10 PACK	BATTERY AA SUPER HEAVY DUTY 4PCS/PK	48.00	480.00
28	10 PACK	BATTERY AAA SUPER HEAVY DUTY 2PCS/PK	48.00	480.00

SEP 29 2020

PURCHASE OF OFFICE SUPPLIES FOR THE USE OF PADO-PRC

SUB TOTAL : P 35,713.50

Grand Total Amount in Words :

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that NOTICE TO DELIVER shall be served to the PLACE OF DELIVERY stated herein three(3) days before the actual delivery of the item/s covered by this Purchase Order.

Conforme:

LEO GEMENTIZA  
 \_\_\_\_\_  
 (Signature over printed name)

10/08/20  
 \_\_\_\_\_  
 (Date)

Very truly yours,  
 By the Authority of the Governor:

*[Signature]*  
 GALE GUADALUPI G. MORTILERO, MSLRG, MHRM  
 Assistant Provincial Administrator (Administration)

EDWIN I. JUBAHIB  
 Governor

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Item No.	Quantity/Unit	Description	Unit Cost	Amount
29	25 PCS	CLEAR BOOK, LONG 30 LEAVES BLACK	60.50	1,512.50
30	25 BOX	TISSUE PAPER 48 ROLLS - nice/femme	477.60	11,940.00
31	8 PCS	SCISSOR STRAIGHT STAINLESS MEDIUM (BIG)	39.50	316.00
32	30 PCS	HAND SANITIZER, INSTANT 100ML	79.50	2,385.00
33	20 PAD	REIMBURSEMENT EXPENSE RECEIPT (RER)	24.50	490.00
34	5 CAN	AIR FRESHENER, EAROSOL TYPE 280ML/CAN - sher	109.50	547.50

*Green Procurement Terms and Conditions for RECORD BOOKS*  
 -The supplier shall supply paper which is at least Elemental Chlorine Free (ECF)

**FOR RECORD BOOKS:**  
 - There shall be no individual wrapping of items upon delivery. If bulk, carton box shall be used for packing.

SEP 29 2020

The award is based on Abstract No. 0920203195 dated September 02, 2020 under Quotation No. C20204487

PURCHASE OF OFFICE SUPPLIES FOR THE USE OF PADO-PRC <small>opened on August 27, 2020</small>	SUB TOTAL : P 17,191.00 GRAND TOTAL : P 89,683.00
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Grand Total Amount in Words : **EIGHTY NINE THOUSAND SIX HUNDRED EIGHTY THREE and 0/100**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

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