

Republic of the Philippines
Province of Davao del Norte
BIDS AND AWARDS COMMITTEE
 Government Center, Mankilam, Tagum City

Quotation No. : C20212525

PR Number : 2101-0581

Date : May 29, 2021

Page : 1

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND ITS IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE PROVINCE OF DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS. THE PROVINCIAL GOVERNMENT OF DAVAO DEL NORTE RESERVES THE RIGHT TO ACCEPT OR REJECT ANY BID, TO ANNUL THE BIDDING PROCESS, AND TO REJECT ALL BIDS ANY TIME PRIOR TO CONTRACT AWARD, WITHOUT THEREBY INCURRING ANY LIABILITY TO THE AFFECTED BIDDER/S.

Item No.	Qty./Unit	Item	Quotation	
			Unit Price	Total Amount
OFFICE SUPPLIES				
1	1 CAN	AIR FRESHENER, AEROSOL TYPE, 280ML./CAN	_____	_____
2	10 BOT	ALCOHOL 70% ISOPROPHYL, 500ML	_____	_____
3	10 PC	BALLPEN BP-S FINE (BLUE)	_____	_____
4	15 PC	BALLPEN BP-S FINE BLACK	_____	_____
5	2 PC.	BALLPEN BP-S FINE-GREEN	_____	_____
6	3 PACK	BATTERY AA, ALKALINE, 2PCS/PACKET	_____	_____
7	2 PK	BATTERY AAA SUPER HEAVY DUTY 2 PCS./PK	_____	_____
8	1 PACK	BATTERY SIZE D, ALKALINE 2PCS./PACKET	_____	_____
9	1 PAIR	BOOK STAND (STEEL)	_____	_____
10	1 PC.	BOOK, RECORD 100 PAGES - SMALL W/ HARD BOUND	_____	_____
11	1 PC	BOOK, RECORD 300 PAGES	_____	_____
12	2 BOX	CLIP BACKFOLD, 25MM (1"), 12PCS/BOX	_____	_____
13	1 BOX	CLIP BACKFOLD, 50MM, 12 PCS/BOX	_____	_____
14	5 PC	CORRECTION TAPE W/ GOOD QUALITY 12MTRS	_____	_____
15	20 PC.	ENVELOPE, MAILING, LONG - WHITE	_____	_____

OFFICE SUPPLIES EXPENSES, PEEDO-ADMIN FIRST QUARTER

Approved Budget for the Contract : P 24,418.30

PLACE OF DELIVERY : PGSO WAREHOUSE

DATE OF OPENING OF CANVASS: June 03, 2021

TIME OF OPENING OF CANVASS: 09:00:00 AM

VERY TRULY YOURS,

SUPPLIERS MUST SPECIFY/INDICATE BRAND NAMES UPON QUOTATION
Failure to specify, may be a ground for disqualification.

ENGR. GLENN A. OLANDRIA
 (Provincial Engineer)
 BAC CHAIRPERSON

THE WINNING BIDDER SHALL BE REQUIRED TO SUBMIT A WARRANTY SECURITY/CERTIFICATE DURING DELIVERY OF THE ITEM.

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 120 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE PROVINCE OF DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PROCURED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF-THE-SHELF.

NAME OF ESTABLISHMENT _____

ADDRESS _____

Please check whether VAT V.A.T. Non-VAT Non-V.A.T.

PhilGEPS Registration No.: _____

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			Unit Price	Total Amount
16	2 PC.	ERASER RUBBER SOFT, FOR PENCIL DRAFT/DRAFT WRITING	_____	_____
17	1 BOX	FASTENER VINYL COATED	_____	_____
18	1 PC	FILING BOX LEGAL	_____	_____
19	1 PACK	FOLDER FANCY/MOROCCO, LETTER SIZE W/ PLASTIC GRIP	_____	_____
20	2 BOT.	LYSOL DISINFECTANT SPRAY	_____	_____
21	1 PC.	MARKER, WYTEBOARD (BLACK)	_____	_____
22	1 PC.	MOSQUITO SPRAY 500 ML	_____	_____
23	2 PC	NOTEBOOK 50 LEAVES	_____	_____
24	2 BOX	PAPER CLIP (JUMBO SIZE, VINYL COATED)	_____	_____
25	3 BOX.	PAPER CLIP, SMALL	_____	_____
26	20 RM.	PAPER, BOOK LONG SUBS. 20 (70GSM)	_____	_____
27	10 RM.	PAPER, BOOK SHORT SUBS. 20 (70GSM)	_____	_____
28	10 PC.	PAPER, STICKER NEON - ASSORTED COLORS	_____	_____
29	12 PC	PEN, SIGN, 0.7, - BLACK	_____	_____
30	1 PC	PEN, SIGNING - GREEN, 0.5	_____	_____
31	2 PC.	PEN, SIGNING - BLUE, 0.5	_____	_____

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Item No.	Qty./Unit	Item	Quotation	
			Unit Price	Total Amount
32	5 PC	SANITIZER, INSTANT 100ML	_____	_____
33	2 PC.	SCISSORS, SIZE 15CM (6")	_____	_____
34	10 PC.	SIGN PEN, V5 HI TECHPOINT BX-V5, 0.5 (BLACK	_____	_____
35	2 PC	STAPLER HD-50/50R WITH REMOVER (GOOD QUALITY)	_____	_____
36	3 BOX.	STAPLEWIRE, STANDARD, #35 -5M	_____	_____
37	2 PC	TAPE DISPENSER - HEAVY DUTY	_____	_____
38	2 ROLL	TAPE DOUBLE SIDED	_____	_____
39	1 ROLL	TAPE ELECTRICAL, 19MM X 16M	_____	_____
40	3 ROLL	TAPE, SCOTCH 2"	_____	_____
41	1 PC	TOILET W/WIREX CLEANER	_____	_____
42	2 CART	TONER MP 2014D	_____	_____
43	2 PC	USB 16GB	_____	_____
44	2 PC	USB FLASH DRIVE 8G	_____	_____
45	30 ROLL	PAPER, TISSUE, 3 PLY	_____	_____

Green Procurement Terms and Conditions for MULTICOPY PAPER, RECORD BOOK,

- The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).

FOR MULTICOPY PAPER:

- Wrapping by ream should be made of at least 50% biodegradable material, no 100% single-use plastic wrapping. For bulk orders, carton box

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shall be used for packing.

FOR RECORD BOOKS :

- There shall be no individual wrapping of items upon delivery. If bulk, carton box shall be used for packing.

FOR DISINFECTANT SPRAY

1. The supplier shall supply products which do not contain ethylene-diamine-tetra-acetate (EDTA) nor alkyl phenol ethoxylates (APEO).
2. The supplier shall supply products with detailed instructions on maximizing product performance and indications for the proper use and waste disposal.
3. The supplier shall supply product containing no Chlorofluorocarbon (CFC) or other ozone depleting substances.

FOR TISSUE PAPER

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. The core as well as any paper wrapping and carton box packing must be strong enough for storage and transit.

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			Unit Price	Total Amount

* * * GRAND/LOT PRICE : P _____

Terms and Condition :

The following documentary requirements shall be submitted together with the Price Quotation Form or Canvass as requisite for award:
 a) Mayor's/Business Permit
 b) PhilGEPS Registration Number

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