

**Republic of the Philippines**  
**Province of Davao del Norte**  
**BIDS AND AWARDS COMMITTEE**  
 Government Center, Mankilam, Tagum City

Quotation No. : C20213704

Date : August 12, 2021

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PR Number : 2107-3978

PURSUANT TO THE PERTINENT PROVISION OF REPUBLIC ACT NO. 9184 AND ITS IMPLEMENTING RULES AND REGULATIONS, PLEASE QUOTE YOUR UNIT, TOTAL AND GRAND/LOT PRICE OF THE ITEMS LISTED HEREUNDER, WHICH THE PROVINCE OF DAVAO DEL NORTE DESIRES TO PURCHASE. SHOULD THE BIDS AND AWARDS COMMITTEE FIND YOUR PRICE REASONABLE, RESPONSIVE AND LOWEST IN THE MARKET, YOU WILL BE OFFICIALLY NOTIFIED AS TO THE DATE OF DELIVERY. IN CASE THERE IS A FAILURE OF DELIVERY AND/OR LATE DELIVERIES, LIQUIDATED DAMAGES SHALL BE IMPOSED AND BE CHARGED AGAINST YOUR PRESENT OR FUTURE TRANSACTIONS. THE PROVINCIAL GOVERNMENT OF DAVAO DEL NORTE RESERVES THE RIGHT TO ACCEPT OR REJECT ANY BID, TO ANNUL THE BIDDING PROCESS, AND TO REJECT ALL BIDS ANY TIME PRIOR TO CONTRACT AWARD, WITHOUT THEREBY INCURRING ANY LIABILITY TO THE AFFECTED BIDDERS.

Item No.	Qty./Unit	Item	Quotation	
			Unit Price	Total Amount
1	20 pcs	Composition notebook 80 Leaves	_____	_____
2	3 pcs	Record book w/ pages number stock 500 pages	_____	_____
3	3 pcs	Record book w/ pages number stock 300 pages	_____	_____
4	1 box	Retractable ballpen matrix OG-5 (50pcs)	_____	_____
5	30 pcs	Crayons by 8 preferred by teacher	_____	_____
6	10 pcs	Pentel pen fine Black- 4 Blue - 4 Red - 2	_____	_____
7	30 sht	Manila paper 36x 24	_____	_____
8	3 ream	Bond paper sub 20 short	_____	_____

For the use of Children in Situation of Armed -Conflict (CSAC)

Approved Budget for the Contract : P 9,731.00

PLACE OF DELIVERY : PGSO Warehouse

DATE OF OPENING OF CANVASS: August 19, 2021

TIME OF OPENING OF CANVASS: 09:00:00 AM

VERY TRULY YOURS,

**SUPPLIERS MUST SPECIFY/INDICATE BRAND NAMES UPON QUOTATION**  
*Failure to specify, may be a ground for disqualification.*

**ENGR. GLENN A. OLANDRIA**  
 (Provincial Engineer)

I HEREBY CERTIFY:

- 1) THE ABOVE PRICES OF THE ITEMS HEREIN DESCRIBED ARE CURRENT AND VALID FOR 120 DAYS FROM DATE OF THE OPENING OF CANVASS.
- 2) IN CASE THE PROVINCE OF DAVAO DEL NORTE WILL OFFICIALLY NOTIFY THAT THE ITEMS WILL BE PROCURED FROM MY/OUR ESTABLISHMENT, THE STOCKS ARE READILY AVAILABLE OFF-THE-SHELF.

NAME OF ESTABLISHMENT \_\_\_\_\_

ADDRESS \_\_\_\_\_

Please check whether VAT  V.A.T. or Non-VAT  Non-V.A.T.

PhilGEPS Registration No.: \_\_\_\_\_

T.I.N. No. \_\_\_\_\_ TEL./FAX No. : \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINTED NAME

CANVASS BY: \_\_\_\_\_

Signature Over Printed Name

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Item No.	Qty./Unit	Item	Quotation	
			Unit Price	Total Amount
9	4 ream	Bond paper sub 20 Long	_____	_____
10	1 pc	Stapler HD 50R w/ stapler remover	_____	_____
11	1 box	staple wire # 35	_____	_____
12	3 pcs	Scissors stainless steel ( heavy duty)	_____	_____
13	3 pcs	correction pen liquid paper 7ml	_____	_____
14	4 pcs	correction tape refillable w/ free refill - whitee 360 RT 6mm	_____	_____
15	5 pcs	Refill for refillable correctiontape retractable -whitee 3650 RT - 119021 A - 5mm	_____	_____
16	3 pcs	Transparent ruler flexible 12 inches	_____	_____

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Item No.	Qty./Unit	Item	Quotation	
			Unit Price	Total Amount
17	10 pck	10 n 1 color index Tabs sticky note page marker w/ best quality special	_____	_____
18	5 pcks	5 n1 color sticky note w/ best quality special glue 3"x3"/76 x 76mm	_____	_____
19	20 pcs	Scotch tape transparent w/ high quality strong adhesive tape - 50 yrds - 1" - 10 pcs - 3/4" - 10 pcs	_____	_____
20	10 pcs	Strong Adhesive double sided tape -48mmx30m	_____	_____
21	4 boxes	Paper clip vinyl small/big	_____	_____

**Green Procurement Terms and Conditions for RECORD BOOKS**

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. There shall be no individual wrapping of items upon delivery. If bulk, carton box shall be used for packing.

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Item No.	Qty./Unit	Item	Quotation	
			Unit Price	Total Amount

\* \* \* GRAND/LOT PRICE : P \_\_\_\_\_

**Terms and Condition :**  
 The following documentary requirements shall be submitted together with the Price Quotation Form or Canvass as requisite for award:  
 a) Mayor's/Business Permit  
 b) PhilGEPS Registration Number

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