



## PURCHASE ORDER

Supplier : **XYZ GENERAL MERCHANDISE**

P.O. Number: **2022062727**

Address : **Stall 23, Pcbjt, Bus Terminal, New Pandan, Panabo City**



**O2022062727447B7BA53**

PhilGEPS Registration No. : **2016061728061308381049**

Date : **Jun 15, 2022**

Tel./Fax No. : **09989835924**

P.R. No. : **2022053576**

Registration Certificate : **DTI**

Procurement mode: **Shopping B (Regular**

Req. Office : **Provincial Environment and Natural Resources Office**

**Purchase)**

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery : \_\_\_\_\_ Payment Term : **ON ACCOUNT**

Delivery Term: **10 Calendar Days**

Place of Delivery : **PGSO Warehouse**

I.N.	Quantity/Unit	Item	Unit Cost	Amount
1	60.00 sacks	Rice Variant = 160 (Locally Grown)	2,500.00	150,000.00

Remarks :

Charge to Solid Waste Management Education and Enforcement (SWMEE) Other Supplies and Materials Expenses (50203990)

Green Procurement Terms and Conditions

### FOOD AND CATERING SERVICES

1. The service supplier shall have it's own environmental policy, covering environtmental procurement , the reduction of waste and energy consumption, and water saving.
2. The service supplier shall provide local or regional products or products which are produced in a sustainable way (e.g. produced according to good agriculture practices, organic, avoiding overfishing, no products from threatened species) when offering food and beverages.
3. For buffet, the supplier shall deliver catering service strictly without using any forms of single-use plastics like wrappings anf sachets, plastic stirrers, PET plastic bottles, etc.
4. The service supplier shall be responsible for the disposal of all solid wastes they generate during the provision of goodsand services and shall ensure that the venue is waste free upon leaving.
5. In cases where buffet service is not possible, the supplier shall deliver individual food packs using at least 50% biodegradable packing material with 2-in-1 spoon-fork. The use of styro foam as packing material is strictly not allowed. Food packing must bear the business name of the service supplier.

The award is based on Abstract No. **0620222849** created on **June 10, 2022** under Quotation No. **20223684C** opened on **June 09, 2022**

### Additional logistics for the Basuresiklo Program

Grand Total Amount in Words : **ONE HUNDRED FIFTY THOUSAND AND XX / 100**

GRAND TOTAL : **₱ 150,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

**I hereby conform that NOTICE TO DELIVER shall be served to the PLACE OF DELIVERY stated herein three (3) days before the actual delivery of the item/s covered by this Purchase Order.**

Conforme :

**GISELLE NIÑAS MOSTRALES**  
TIN: 943-785-638-701

By the Authority of the Governor,  
Very truly yours,

\_\_\_\_\_  
(Signature over printed name)

**GALE GUADALUPE G. MORTILLERO, MSLRG, MHRM**  
Assistant Provincial Administrator (Administration)

**EDWIN I. JUBAHIB**  
Governor

\_\_\_\_\_  
(Date)

NOTE: This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

**GLOBERT M. GREGORIO**