



## PURCHASE ORDER

Supplier : **KAC GENERAL MERCHANDISE AND CATERING SERVICES**

P.O. Number: **2023103934**

Address : **PRK. 3, TABA, CARMEN, DAVAO DEL NORTE**



**O2023103934DA6738C63**

PhilGEPS Registration No. : **172984**

Date : **Oct 18, 2023**

Tel./Fax No. : **09204864753**

P.R. No. : **2023095588**

Registration Certificate : **DTI**

Procurement mode: **Shopping B (Regular Purchase)**

Req. Office : **Office of the Secretary to the Sangunian**

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery : \_\_\_\_\_ Payment Term : **ON ACCOUNT**

Delivery Term: **7 Calendar Days**

Place of Delivery : **PGSO Warehouse**

I.N.	Quantity/Unit	Item	Unit Cost	Amount
1	10.00 BOTS	INK-YELLOW 664	300.00	3,000.00
2	10.00 BOTS	INK- BLACK 664	300.00	3,000.00
3	10.00 BOTS	INK-BLUE 664	300.00	3,000.00
4	10.00 BOTS	INK- RED 664	300.00	3,000.00
5	10.00 BOTS	INK- MAGENTA 664	300.00	3,000.00
6	5.00 BOTS	TONER-COMPATIBLE WITH DOCUCENTRE S2320	1,790.00	8,950.00
7	15.00 PACKS	TISSUE PAPER 48ROLL OF PACKS	415.00	6,225.00
8	50.00 PCS	ALCOHOL 500ML	89.00	4,450.00
9	20.00 PCS	INSECT SPRAY 330ML	350.00	7,000.00
10	20.00 PCS	DISINFECTAN SPRAY 681ML	510.00	10,200.00
11	20.00 PCS	BLEACH 360ML	34.00	680.00
12	20.00 PCS	TOILET BOWL CLEANER 500ML	160.00	3,200.00
13	20.00 BOXS	BOND PAPER (LONG) 5'S 70 GSM HIGH WHITE	1,080.00	21,600.00
14	20.00 BOXS	BOND PAPER (SHORT) 5'S 70 GSM HIGH WHITE	910.00	18,200.00
15	15.00 BOXS	BOND PAPER (A4) 5'S 70 GSM HIGH WHITE	985.00	14,775.00
16	15.00 BOXS	OSS-OFFICIAL STATIONARY (LONG IMAGE)	1,250.00	18,750.00
17	10.00 BOXS	OSS-OFFICIAL STATIONARY (SHORT IMAGE)	1,180.00	11,800.00

### FOR OFFICE USE

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that **NOTICE TO DELIVER** shall be served to the **PLACE OF DELIVERY** stated herein **three (3) days before the actual delivery of the item/s covered by this Purchase Order.**

Conforme :

**Aileen D. Zulueta**

(Signature over printed name)

**OCT 18 2023**

(Date)

Very truly yours,

ENGR. JOSIE JEAN R. RABANOZ, CE, MPA, EnP  
Provincial Administrator  
**DWIN I. JUBAHIB**  
Governor

NOTE: This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

GLOBERT M. GREGORIO



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I.N.	Quantity/Unit	Item	Unit Cost	Amount
18	30.00 PACKS	PHOTO PAPER, STICKER (A4) 25PCS PER PACKS	90.00	2,700.00
19	10.00 BOXS	RUBBER BAND BIG #24	160.00	1,600.00
20	80.00 PCS	FOLDER EXPANDABLE GREEN	25.00	2,000.00
21	15.00 PACKS	BATTERY AAA HEAVY DUTY 4PCS PER PACKS	190.00	2,850.00
22	15.00 PACKS	BATTERY AA HEAVY DUTY 4PCS PER PACKS	190.00	2,850.00

Remarks :

- 5 DAYS DELIVERY1. DELIVERY OF ITEMS SHALL BE (7) DAYS AFTER THE RECEIPT OF PURCHASE ORDER
2. ALL ITEMS MUST BE COMPLETELY FILLED OUT AND QUOTED
3. AND THE NUMBERS OF DAYS OF DELIVERY MUST INDICATED IN THE CANVASS FORM/PRICE QUOTATION

Green Procurement Terms and Conditions

**CLEANER FOR TIOLET/URINAL**

1. The supplier shall provide a cleaner which is not chlorine based and does not contain inorganic acids, such as sodium hypochlorite and hypochlorite.
2. The supplier shall supply products with adequate instructions for proper use and disposal.

**DISINFECTANT SPRAY**

1. The supplier shall supply products which do not contain ethylene-diamine-tetra-acetate (EDTA) nor alkyl phenol ethoxylates (APEO).
2. The supplier shall supply products with detailed instructions on maximizing product performance and indications for the proper use and waste disposal.
3. The supplier shall supply product containing no Chlorofluorocarbon (CFC) or other ozone depleting substances.

**MULTICOPY PAPER**

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. Wrapping by ream should be made of at least 50% biodegradable material, no 100% single-use plastic wrapping. For bulk orders,

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Conforme :

**Aileen D. Zulueta**

(Signature over printed name)

**OCT 18 2023**

(Date)

Very truly yours,

By the Authority of the Governor  
ENGR. JOSE JEAN R. RABANOZ, CE, MPA, EnP  
Provincial Administrator  
**DWIN I. JOBABIB**  
Governor

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**GLOBERT M. GREGORIO**



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carton box shall be used for packing.

**TOILET PAPER**

1. The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
2. The core as well as any paper wrapping and carton box packing must be strong enough for storage and transit.

The award is based on Abstract No. **1020233708** created on **October 12, 2023** under Quotation No. **C20234912** opened on **October 05, 2023**

**FOR OFFICE USE**

Grand Total Amount in Words : **ONE HUNDRED FIFTY-TWO THOUSAND EIGHT HUNDRED THIRTY AND XX / 100**

GRAND TOTAL : **₱ 152,830.00**

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