

# Republic of the Philippines Province of Davao del Norte Government Center, Mankilam, Tagum City

### **PURCHASE ORDER**

Supplier : Prince Educational Supply

Address: 132 Bolton Street Davao City

PhilGEPS Registration No.: 200808219511619472541

Tel./Fax No.: <u>09074238783</u> Registration Certificate: <u>DTI</u>

Req. Office: Provincial Governor's Office

P.O. Number: 2023093194

O202309319478C1B4C6A

Date: <u>Sep 07, 2023</u> P.R. No.: <u>2023063834</u>

Procurement mode: Shopping B (Regular

Purchase)

Gentlemen: Please furnish this office the following articles subject to terms and conditions contained herein:

Date of Delivery: Payment

Place of Delivery: PGSO Warehouse

Payment Term : ON ACCOUNT

Delivery Term: 10 Calendar Days

| 1.N. | Quantity/Unit | ltem  | Unit Cost | Amount   |
|------|---------------|---|-----------|----------|
| 1    | 40.00 Ream    | Bond Paper (Branded)<br>8.5 x 13<br>Sub 20<br>500 pages per ream<br>PAPER ONE   | 219.95    | 8,798.00 |
| 2    | 40.00 ream    | Bond Paper (Branded)<br>8.5 x 11<br>Sub 20<br>500 Pages per ream<br>PAPER ONE   | 189.00    | 7,560.00 |
| 3    | 20.00 ream    | Bond paper (Branded)<br>8.3 x 11.7<br>Sub 20<br>500 pages per ream<br>PAPER ONE | 199.75    | 3,995,00 |
| 4    | 15.00 pcs     | Stapler #35 Heavy Duty (Branded) MAX  | 480.00    | 7,200.00 |
| 5    | 30.00 box     | Staple Wire #35 26/6<br>5000 pcs per box<br>UK                                  | 32.50     | 975.00   |
| 6    | 100.00 pcs    | Cartolina<br>22.5 x 28.5 inch<br>Assorted Colors                                | 5.95      | 595.00   |

Procurement of Office Supplies for official use of Provincial Madrasah Literacy Program CY 2023

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that NOTICE TO DELIVER shall be served to the PLACE OF DELIVERY stated herein three (3) days before the actual delivery of the item/s covered by this Purchase Order.

Conforme:

LEO GEMENTITY (Signature over printed name)

(Date)

By the Authority of the Governor

ENGR. JOSIE JEAN R. RABANOZ CE, MPA, ENP Provincian Administrator EDWIN I. JUBAHIB
Governor

NOTE:

This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

**GLOBERT M. GREGORIO** 



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|-------|------------------------|--|----------------------------|----------|
| I.N.  | Quantity/Unit          | ltem   | Unit Cost                  | Amount   |
| 7     | 20.00 Box              | Chalk Color: White Dustless 100 pcs per box                        | 89.50                      | 1,790.00 |
| 8     | 10,00 Box              | Chalk<br>Color: Assorted Colors<br>Dustless<br>100 pcs per box     | 89.50                      | 895.00   |
| 9     | 20.00 pcs              | Chalkboard Eraser  | 17.75                      | 355.00   |
| 10    | 50.00 pcs              | Permanent Market (Branded) Broad ARTLINE                           | 29.50                      | 1,475.00 |
| 11    | 50.00 pcs              | White Board Marker<br>Color: Black<br>DOMS                         | 24.50                      | 1,225.00 |
| 12    | 5.00 packs             | Laminating Film<br>Size: A4<br>100 film per pack<br>MASTER/POLARIZ | 1,150.00                   | 5,750.00 |
| 13    | 80.00 pad              | Yellow Pad<br>80 leaves per pad<br>GENERIC                         | 33.50                      | 2,680.00 |
| 14    | 10.00 Pack             | Construction Paper   | 325.00                     | 3,250.00 |

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| I.N. | Quantity/Unit | İtem  | Unit Cost | Amount   |
|------|---------------|---|-----------|----------|
|      |               | Color: Assorted Color<br>Size: 9x12<br>250 pcs per pack |           |          |
| 15   | 200.00 pcs    | Brown Long Folder BONUS                                 | 5.95      | 1,190.00 |
| 16   | 200.00 Pcs    | Brown Short Folder BONUS                                | 5.50      | 1,100.00 |
| 17   | 150.00 Pcs    | White Long Folder                                       | 5.95      | 892.50   |
| 18   | 200.00 pcs    | White short folder                                      | 5.50      | 1,100.00 |
| 19   | 20.00 pcs     | Retractable Blade Cutter                                | 17.50     | 350.00   |

#### Green Procurement Terms and Conditions

#### MULTICOPY PAPER

Treasurer supported by this form to be attached to the voucher.

 The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
 Wrapping by ream should be made of at least 50% biodegradable material, no 100% single-use plastic wrapping. For bulk orders, carton box shall be used for packing.

The award is based on Abstract No. 0820232980 created on August 31, 2023 under Quotation No. C20233922 opened on August 24, 2023

| Grand Total Amount in Words: FIFTY-ONE TO SEVENTY-FIVE A   | HOUSAND ONE<br>ND 50 / 100             | HUNDRED   | GRAND TO           | ΓAL:                | ₱ 51,175.50   |
|--|--|---|--------------------|---------------------|---------------|
| In case of failure to make the full delifer every day of delay shall be imposed.   | very within the tim                    | e specified abov  | e, a penalty of    | one-tenth (1/10) of | one percent   |
|  |  |   |                    |                     |               |
| I hereby conform that NOTICE TO I days before the actual delivery of the item.   | DELIVER shall be<br>/s covered by this | served to the F<br>Purchase Ord                                       | PLACE OF DE<br>er. | LIVERY stated here  | ein three (3) |
| I hereby conform that NOTICE TO I days before the actual delivery of the item.  Conforme:  LEO GENTENTIZA  (Signature over printed/r | /s covered by this                     | served to the F<br>Purchase Ord<br>Very tru<br>By the Authority of th | er.                | LIVERY stated here  | ein three (3) |

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