

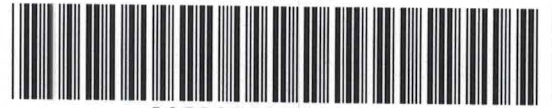


PURCHASE ORDER

Supplier : **MIRCOPY GENERAL MERCHANDISE**

P.O. Number: **2022051932**

Address : **ASUNCION DAVAO DEL NORTE**



2022032004A54A6

PhilGEPS Registration No. : **20100231777999752982**

Tel./Fax No. : **09209458018**

Registration Certificate : **DTI**

Date : **May 06, 2022**

P.R. No. : **2022032004**

Procurement mode: **Shopping B (Regular Purchase)**

Req. Office : **Vice Governor's Office**

Gentlemen: Please furnish this office the following articles subject to terms and conditons contained herein:

Date of Delivery : _____ Payment Term : **ON ACCOUNT**

Place of Delivery : **PGSO WAREHOUSE**

Delivery Term: **10 Calendar Days**

I.N.	Quantity/Unit	Item	Unit Cost	Amount
1	15.00 RMS	BOND PAPER A4 SUB,20	185.00	2,775.00
2	35.00 RMS	BOND PAPER LONG SUB. 20	190.00	6,650.00
3	20.00 RMS	BOND PAPER SHORT SUB.20	175.00	3,500.00
4	2.00 PCS	BROOME (SILHIG LANOT)	180.00	360.00
5	3.00 PCS	AIR FRESHNERS 320 ML	280.00	840.00
6	2.00 PCS	DISWASHING 500ML	150.00	300.00
7	3.00 PCS	FURNITURE POLISH 250ML	350.00	1,050.00
8	2.00 PCS	MULTI-PURPOSE CLEANER 1,000 ML	650.00	1,300.00
9	50.00 BOTTLES	ALCOHOL 70% 500ML	110.00	5,500.00
10	4.00 BOXES	SIGN PIN BLACK 0.3	480.00	1,920.00
11	150.00 PCS	BALLPEN PANDA BLACK	10.00	1,500.00
12	6.00 PCS	CARTRIDGE INK LASERJET (HP) 12A Q2612A	3,500.00	21,000.00
13	4.00 PCS	GUNTAKER HEAVY DUTY	200.00	800.00
14	30.00 PCS	RECORD BOOK 300 PAGES	90.00	2,700.00
15	50.00 ROLL	TISSUE 3 FLY	15.00	750.00
16	15.00 BOXES	STAPLE WIRE # 35	47.00	705.00
17	20.00 PCS	TAPE DOUBLE SIDED	49.00	980.00
18	5.00 PCS	TIE BOX	85.00	425.00
Sub-Total :				53,055.00

SPO-MACLA OFFICE SUPPLIES

GRAND TOTAL : **₱ 55,155.00**

Grand Total Amount in Words : **FIFTY-FIVE THOUSAND ONE HUNDRED FIFTY-FIVE AND XX / 100**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

I hereby conform that **NOTICE TO DELIVER** shall be served to the **PLACE OF DELIVERY** stated herein three (3) days before the actual delivery of the item/s covered by this Purchase Order.

Conforme :

VIVIAN RIVAS
(Signature over printed name)

Very truly yours,
By the Authority of the Governor

EDWIN I. JUBAHIB
Governor

5/9/2022
(Date)

JOEFREY C. DRAFUENTES, MPA
Supervising Admin. Officer

NOTE: This is an important paper and will cause great inconvenience if lost. Claim for payment from the Provincial Treasurer supported by this form to be attached to the voucher.

ALEJANDRO R. OMILA JR.



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Delivery Term: **10 Calendar Days**

I.N.	Quantity/Unit	Item	Unit Cost	Amount
19	50.00 PCS	FOLDER BROWN LONG SIZE	22.00	1,100.00
20	25.00 PCS	FOLDER EXPANDED GREEN LONG SIZE	20.00	500.00
21	500.00 PCS	MAILLING ENVELOPE WHITE LONG	1.00	500.00

Green Procurement Terms and Conditions

CLEANER FOR TIOLET/URINAL

- The supplier shall provide a cleaner which is not chlorine based and does not contain inorganic acids, such as sodium hypochlorite and hypochlorite.
- The supplier shall supply products with adequate instructions for proper use and disposal.

LIQUID HAND SOAP

- The supplier shall supply products which do not contain ethylene-diamine-tetra-acetate (EDTA) nor alkyl phenol ethoxylates (APEO), and active ingredients as linear alkybenzene sulfonate.
- Purchase in sachets shall not be allowed.
- The supplier shall supply products with adequate instructions for proper use and disposal.

MULTICOPY PAPER

- The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
- Wrapping by rean should be made of at least 50% biodegradable material, no 100% single-use plastic wrapping. For bulk orders, carton box shall be used for packing.

RECORD BOOKS

- The supplier shall supply paper which is at least Elemental Chlorine Free (ECF).
- There shall be no individual wrapping of items upon delivery. If bulk, carton box shall be used for packing.

Sub-Total : 2,100.00

SPO-MACLA OFFICE SUPPLIES

GRAND TOTAL : ₱ 55,155.00

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Conforme :

YINB W O R V A S
(Signature over printed name)

Very truly yours,

EDWIN I. JUBAHIB
Governor

(Date)

JOEFREY C. MIRAFUENTES, MPA
Supervising Admin. Officer

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ALEJANDRO R. OMILA JR.

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The award is based on Abstract No. **0420221804** dated **April 05, 2022** under Quotation No. **20222126C** opened on **March 31, 2022**

Sub-Total : 0.00

SPO-MACLA OFFICE SUPPLIES GRAND TOTAL : **₱ 55,155.00**

Grand Total Amount in Words : **FIFTY-FIVE THOUSAND ONE HUNDRED FIFTY-FIVE AND XX / 100**

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Conforme :

Vivian R. Ramos
 (Signature over printed name)

Very truly yours,
 By the Authority of the Governor

EDWIN I. JUBAHIB
 Governor

JOEFREY C. M. RAFUENTES, MPA
 Supervising Admin. Officer

(Date)

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ALEJANDRO R. OMILA JR.